LOGAN COUNTY ENGINEER'S OFFICE



Date: May 13, 2025

To: All Employees

From: Misty Centers

Personnel Specialist

Subject: Summer Work Hours - EFFECTIVE June 2, 2025

Effective Monday, June 2, 2025, our summer hours will be:

Garage Personnel

Monday through Thursday 7:00a - 5:00p Off Friday

Office Personnel

Monday through Wednesday 7:00a - 4:30p Thursday 7:00a - 4:00p Off Friday

Map Room Personnel

No Change

Monday through Thursday 7:30a - 4:30p (closed for lunch from 12:00 p.m. to 1:00 p.m.) Friday 7:30a - 1:00p

We will return to regular hours Monday 9/1/2025 but due to the holiday, we will physically return to work on <u>Tuesday</u>, <u>9/2/2025</u>.